

TRANSMITTAL SLIP		DATE	29 Dec 86
TO: <i>CMS</i>			
ROOM NO.	BUILDING		
REMARKS:			
<i>EXA/DDA</i> <i>29 DEC 1986</i>			
<i>ADDA</i> <i>29 DEC 1986</i>			
<i>DDA</i>			
DDA/Registry (Please make <i>Done</i> subject and chrono copie and forward to C/CMS/DO)			
<i>12/31/86</i>			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

DDA 9

DDO 2799-86

DDA SUBJECT FILE COPY

TRANSMITTAL SLIP		DATE	29 Dec 86
TO: C. S.			
ROOM NO.	BUILDING		
REMARKS:			
<p>EXA/DDA <u> </u> 29 DEC 1986</p> <p>ADDA <u> </u> 29 DEC 1986</p> <p>DDA <u> </u></p> <p>DDA/Registry (Please make subject and chrono copies and forward to C/CMS/DO)</p>			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

FORM NO.
1 FEB 56 241REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

DDA REGISTRY

FILE: 45-4

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Renovation of GA 0503/07

FROM:

C/CMS

NO.

DATE

17 December 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/EPS

2.

DO Registry

3.

SA/DDO

4.

5.

A D D O

6.

~~DC/CMS~~

7.

8.

DDA

9.

10.

C/CMS/DDO

11.

2C42, HQS

12.

13.

14.

15.

Concurrence

0-3: As you know, we are well into this. has asked for a formal approval.

Please return original to CMS.

1 to all - Because there is a general stand-down on all renovations specific approval is required of the DDO + with the concurrence of the DDA regardless of cost. as a result of this move, CMS has to reconfigure space to accommodate secure storage of personnel files and administrative files for review panels.

30 DEC 1986

~~CONFIDENTIAL~~

20,03 27 19

17 December 1986

MEMORANDUM FOR: Deputy Director for Operations

VIA: Chief, Evaluation and Plans Staff

FROM:
Chief, Career Management Staff

SUBJECT: Renovation of GA 0503/07

1. Your approval is requested to proceed with renovations to transform the GA 0503/07 Headquarters area into two panel rooms for CMS use. The necessary funds to complete this work are available within CMS. Cost estimates are as follows:

Renovations
Furniture
Total

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2. Renovations to the GA 0503/07 area must be completed by early January to accommodate upcoming ranking and evaluation panels. There is every indication that this can be accomplished by then. We urge your approval so we can proceed with renovations immediately.

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CONCUR:

on

Date

12/30/86

Chief, Evaluation and Plans Staff

Date

APPROVED:

Deputy Director for Operations

Date

30 Dec 86

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~~CONFIDENTIAL~~